



Plot Size: (in Sq.m) \_\_\_\_\_ Plot No.: (if applicable) \_\_\_\_\_ Street Name: \_\_\_\_\_ Ward: \_\_\_\_\_

Village/Community: \_\_\_\_\_ City/Town: \_\_\_\_\_ L.G.A.: \_\_\_\_\_

Additional Address Information: \_\_\_\_\_

Purpose for which the Land is used / required:  
(for appropriate description see below Section 6) \_\_\_\_\_

Plot Condition:  Developed  Undeveloped

Value of Improvement: \_\_\_\_\_ Lease Term required: \_\_\_\_\_

Write your comment: \_\_\_\_\_

### Section 5 DECLARATION

It is a punishable offence to provide any false information and / or make any false statements or claims when completing this form. Where it is subsequently discovered that a Certificate of Occupancy was issued based on false or inaccurate information, the Governor may at his sole discretion, revoke such Certificate of Occupancy. The Governor reserves the right to reject any application form not properly or fully completed and shall not incur any liability for any such rejection. The information you supply on this form is public knowledge and may be published in the media.

I have read and I acknowledge the above declaration

Applicant Signature: \_\_\_\_\_ Representative Signature: \_\_\_\_\_

### Section 6 LANDUSE DESCRIPTION

Specify the Landuse or the Purpose Clause and copy the description to Section 4 :

RESIDENTIAL

- Private Residential
- Staff Quarter / Life Camp

MIXED USE

- Multi-Purpose
- Special Development
- Residential Estate

AGRICULTURAL

- Farming
- Horticulture

COMMERCIAL

- Commercial Housing Estate
- Hotel
- Hostel
- Motel
- Guest House (Hospitality)
- Restaurant / Fast Food
- Neighbourhood Centre
- Shopping Mall / Plaza
- Small Shops / Corner Shops
- District Market
- Supermarket
- Shopping Complex
- Office
- Banking /Insurance /Services
- Warehouse
- Bakery / Café
- Plant Nursery
- Workshop
- Petrol Filling Station
- Gas Refilling Station
- Fuel Depot
- Garage / Carwash
- Internet Café
- Cinema / Theatre
- Sports Facility

INSTITUTIONAL

- Nursery School
- Day Care
- Nursery & Primary School
- Primary School
- Secondary School
- University
- Research Institute
- Educational Institution
- Training / Vocation Cent. / College
- Clinic
- Hospital
- Veterinary Clinic
- Dental Clinic
- Laboratory
- Fire Service
- Court / Jurisdiction
- Library
- Community Centre
- Government Office

INDUSTRIAL

- Quarry
- Borrow Pit
- Mining / Minerals
- General Manufacturing
- Metal or Wood Factory
- Paper, Chemicals, Textil
- Stones, Sediment, Ceramics
- Water Packaging, Bottling
- Agro-Allied

PUBLIC UTILITY UNIT

- Post Office
- Power Station/ Subst./ Transformer
- TV Or Radiostation
- Water Treatment Plant
- Dump Site

TRANSPORTATION

- Bus Depot
- Motor Park
- Lorry / Trailer Park

OPEN SPACE / GREEN AREA

- Play Ground / Picnic Area
- Recreation and Holiday Resort
- Amusement Park
- Game Reserve / Zoo
- Sports Area
- Golf Course
- Equestrian Centre
- Country Club / Health Farm
- Neighbourhood Park
- Recreational Centre
- Entertainment Complex
- Cemetery
- National Memorial Park
- Local Park
- District Park
- Prayer Site

RELEGIOUS

- Church
- Mosque
- Place Of Worship
- Government Place Of Worship

Documents to submit according to type of Individual	
One Passport sized photograph	Required
Copy of National ID Card or Int.Passport or Driving License or Voters Card	Required
Evidence of Tax Payment or Current Tax Clearance Certificate	Required
Survey Map or TDP or Coordinates or Site Plan	Required
Sales Agreement or Deed of Conveyance/Assignment/Transfer or Allocation Letter or Customary Grant or Deed of Gift or Inheritance Document or letter of administration	Required
Site Inspection Report	Optional
Utility Bill	Required
Court Affidavit (for lost or stolen documents)	Required
Surrender C-of-O / copy of R-of-O	Required

**PAYMENT**

The Amount Includes the Application Processing Fee **NGN 10,000**

You are expected to pay this amount or any other bill by coming to BENGIS Service Centre where a Remita Reference Number (RRR) code will be generated for you, then you are to pay into any Commercial Bank using the RRR code.

**The Payment is non Refundable.**

**BENGIS Helpline: 0708 234 0822 or 0913 112 0111**

**Email: [info@benuegis.org](mailto:info@benuegis.org); Web: [www.benuegis.org](http://www.benuegis.org)**

Completed forms, evidence of payment and documents should be returned to: BENGIS Office at Beach Road, PMB 102040, Makurdi, Benue State, Nigeria.

Please read and fill out this form very carefully. Any mistake may cause delay in the processing of your application!